

# User Manual

**Cabman Data**

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# 1. Introduction

This document serves as a complete overview of how to get started with Cabman Data and gain insight into the backend solution for your Cabman MDT in your taxi. The aim is to give you a thorough understanding of the product and how to use it correctly and have a solid administration. Also you information will be stored recording the law in Sweden and your data is stored in the reporting center.

In order to get started with Cabman Data, your Cabman Meter must be installed in the vehicle and the login details for Cabman Data have been shared through e-mail. The instructions in this document will set you up to view and suspens your vehicles, enter your drivers and receive reports of your revenue.



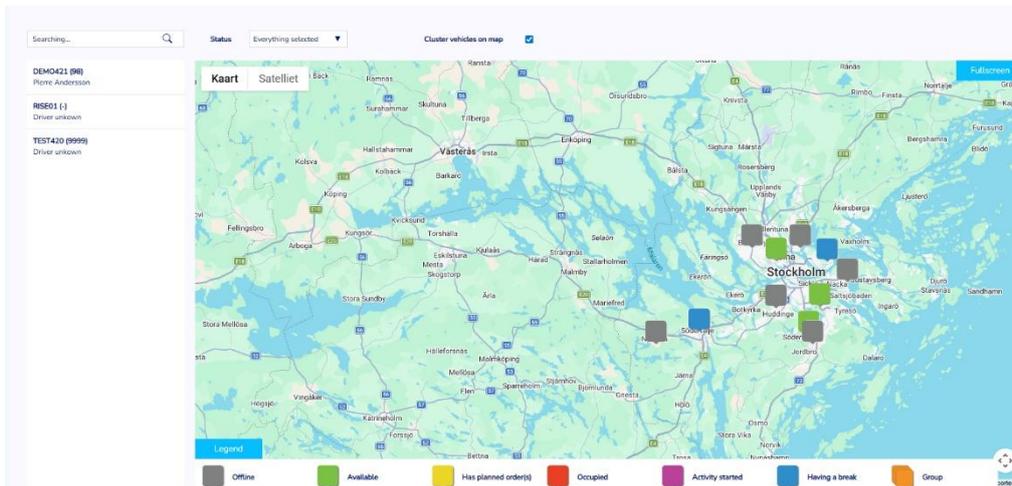
When you open Cabman Data, you will see that the portal has several tabs. These are the following:

Tab	
<b>Live View</b>	<b>An overview of where your vehicles are located.</b>
<b>Drivers</b>	<b>Adding and altering your drivers.</b>
<b>Vehicles</b>	<b>An overview of your vehicles, their details and suspensions</b>
<b>Shifts</b>	<b>All ended and ongoing shifts are shown here, and the revenue can be calculated.</b>

In each chapter of this guide you will find information about the different tabs and how to use them. Without further ado, let's get started!

## 2. Live Overview

Let's start with the live overview. When you open Cabman Data the first thing you'll see is a live overview of where your vehicles are. The search bar in the top left hand corner allows you to search for your vehicles by number plate, vehicle number or driver name.

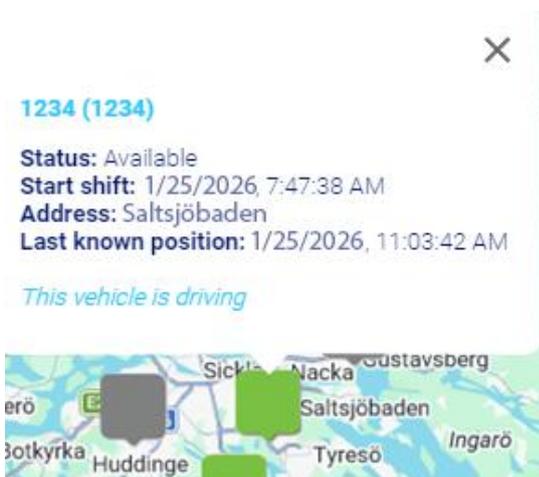


Each vehicle has a colour, this colour indicates the status of the vehicle. There are the following:



It's also possible to use the 'Status' filter. This is located above the map with the live overview. This filter allows you to filter the live overview according to the statuses mentioned above. For example, would you like to see all your available vehicles? Select 'Available' in the status filter and the maps will show all vehicles with that status.

Want to see more information about a particular vehicle? Click on the vehicle on the map and you'll see information such as its status, last known position and when it started its shift.

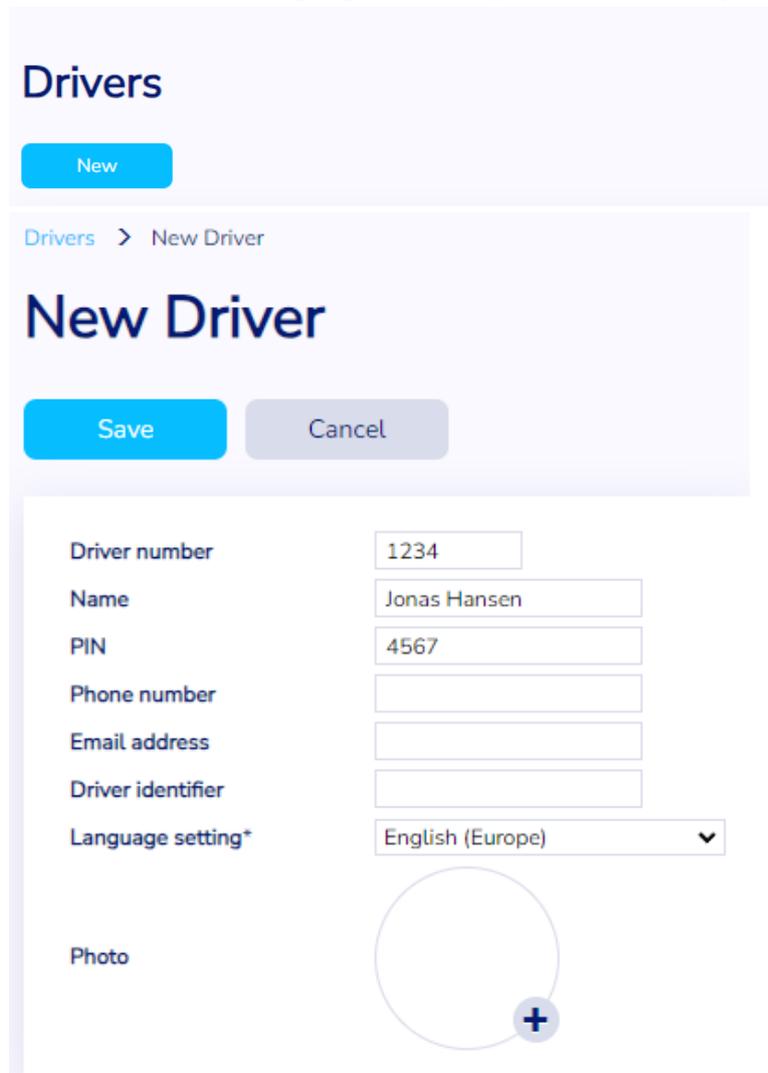


### 3. Drivers

Next up is the Driver page. If you have a Cabman MDT installed in your car, you will need to add your driver information to Cabman Data. You can do this on the Driver page. This is necessary because if the driver isn't added to Cabman Data they won't be able to start a shift. Each driver must have their own 'Driver Number' and a personal 'Pin' code. This number and code must be added to Cabman Data in order to start a shift. Once you have added the driver, you can also view the vehicle and driver information in Cabman Data.

#### How to add a new driver

To add a new driver, click on the 'New' button on the Driver page. This will take you to a new screen where you can enter details such as: name, driver number, pin code, phone number, email address and language. It's also possible to add a photo in this screen.



The screenshot shows the 'Drivers' page with a 'New' button. Below it is the 'New Driver' form with the following fields:

Driver number	<input type="text" value="1234"/>
Name	<input type="text" value="Jonas Hansen"/>
PIN	<input type="text" value="4567"/>
Phone number	<input type="text"/>
Email address	<input type="text"/>
Driver identifier	<input type="text"/>
Language setting*	<input type="text" value="English (Europe)"/>
Photo	<input type="text"/>

The 'Photo' field is represented by a circular placeholder with a plus sign (+) in the bottom right corner.

## 4. Vehicles

The third tab in Cabman Data is Vehicles. In this section of Cabman Data you can see all your vehicles. In order for them to appear automatically in this overview, you must

- Have a Cabman MDT installed in the vehicle
- Have registered your drivers
- Have started at least one shift on the Cabman MDT in the vehicle.

There are several ways to filter this overview of your vehicles. You can filter by:

- Software Version
- Tariff
- Mypos (TID)
- External Code
- Licence plate
- Vehicle Number

### Making exports

Want to export your vehicle data? It's easy. Just press the Excel button on the right hand side of the screen. Cabman Data generates and downloads a report with all the data from the vehicle overview. Quick and easy!

Vehicles > Suspensions

### Suspensions

New

License plate	Start date	End date	Early termination
EG38410	12/11/2025	18/12/2025	01/12/2025
AP93245	26/01/2026	27/01/2026	-

Display 10 Results per page | Total 2 results

### Vehicles

Suspensions

Software version: Show everything  
 Tariff: Show everything  
 myPOS (TID):  
 External code:  
 License plate:  
 Vehicle number:

License plate	Vehicle number	Serial number	Software version	External code	Tariff
EG38410	SW12629	P800700252439060750	2025-05-01	SWE1234	-483062857
AP93245	SW12627	P800700252447070176	2025-05-01	SWE1234	-483062857
MK11534	SW12630	P80070025243005355	2025-05-01	SWE1234	-483062857

Display 10 Results per page | Total 3 results

Excel

## More information

Want to see more information about a particular vehicle? Just click on the licence plate in the licence plate column. This is the column on the left. If you click on it, you'll see more detailed vehicle information about the selected plate, as shown in the image below.

### General

License plate	ERW1200
Vehicle number	12
UnitId	DEMO12
Service number	156185418842
Serial number	SPLINTER-SERIAL
Serial number Display	SPLINTER-DISPLAY
Cellular sim number	-
Software version	2024-07-19

### Configuration

Taximeter	Active		
Datacommunication	Inactive		
COM-X	Inactive		
Telephone	Inactive		
Alarmbutton	Inactive		
Seat sensors	Inactive		
Navigation	Inactive		
myPOS	Active	TID: 111222333 Wijzigen	myPOS D200, myPOS Go Deactivate

## 4.1. Suspensions

Taxi vehicles may be temporarily suspended when they are not in use.

This is allowed under Swedish regulations and helps you avoid unnecessary costs and ensure correct legal reporting.

A registered suspension ensures that:

- the vehicle is not considered active in traffic
- no taxi trips or revenue are associated with the vehicle
- Reporting to Skatteverket and Transportstyrelsen remains accurate and compliant



License plate	Start date	End date	Early termination
EG38410	12/11/2025	18/12/2025	01/12/2025
AP93345	26/01/2026	27/01/2026	-

Display 10 Results per page | Total 2 results

### How to suspend a vehicle

- Click the blue “Suspensions” button and select New.
- Select a vehicle
  - You can search using the magnifying glass icon
  - Selection can be made by license plate or vehicle number
- Start date
  - The first day the vehicle is suspended
  - May be set in the past
  - Must be before the end date
- End date
  - The last day the vehicle is suspended
  - May be in the past or the future
  - Must be after the start date
- Reason for suspension
 

Select one of the following:

  - Driver absence
  - Vehicle or taximeter fault
  - Other

You can edit or delete a suspension if changes are needed.

Vehicles > Suspensions > New

## New

Vehicle	<input type="text"/>
Start date	<input type="text"/>
End date	<input type="text"/>
Reason*	Driver absence

### Active shift overrides suspension

If a suspension is active and a shift is started on the Cabman MDT, the suspension will be automatically terminated.

This is recorded as an early termination, and the vehicle is considered active again.

After early termination.

- the suspension can be deleted
- the suspension can no longer be edited
- Active shifts prevent suspension

If there is an active shift within the date range you are trying to suspend:

- the system will display an error
- the suspension cannot be created
- you must select a date range with no active shifts

When there is an active shift in the period of the date range you are trying to suspend the vehicle, an error will occur that there is an active shift and you can't suspend the vehicle in this date range and you will have to select the correct date range.

## 5. Shifts

The fourth and final page is the 'Shifts' page. This page shows all the shifts your drivers have done in your vehicles over the last 500 days. The overview can be filtered:

- 'Shifts from': a period of time can be selected.
- 'Driver': Specific driver(s).
- 'Vehicle': Vehicles can be selected for this period and/or driver.
- 'Shift Number': A specific shift number can be selected.
- External code: A specific External code

### Shifts summary

Type	Distance in KM	Percentage	Activities	Distance in KM	Percentage	Hours	Percentage
Productive	29.19	80.70%	Trip	28.99	80.16%	01:05:16	0.09%
			Uber	0.19	0.54%	00:06:07	0.01%
			Bolt	0.00	0.00%	00:21:43	0.03%
Unproductive	6.98	19.30%	Break	0.00	0.00%	00:00:56	0.00%
			Return empty	2.13	5.88%	00:01:01	0.00%
			Refuel	0.00	0.00%	13:22:39:52	26.26%
			Maintenance	0.86	2.38%	17:23:14:52	33.84%
			Stand	0.00	0.00%	02:04:05	0.16%
			No activity selected	3.99	11.03%	01:41:17	0.13%
Private	0.00	0.00%	Private drive	0.00	0.00%	20:22:57:01	39.47%
<b>Total</b>	<b>36.17</b>	<b>100.00%</b>	-	<b>36.17</b>	<b>100.00%</b>	<b>53:02:12:10</b>	<b>100.00%</b>

### Driver income

Do you want to know how much a driver has earned during a specific period or shift? That's also possible. Select the shifts for which you want to know the income and press the "Calculate Driver Income" button. Cabman Data will provide you with a summary of the income for the selected shifts.

## 5.1. Shift summary

The shift summary summarises all (selected) shifts per activity. In this report you'll find the following columns:

1. (Group)Type (productive, unproductive, private, outside shift)
2. KM (for every shift "selected" sum of: end shift odo – start shift odo) for that group type
3. Percentage of total KM's.
4. Activity name
5. KM (for every shift "selected" sum of: end shiftodo – start shiftodo) for that activitytype
6. Percentage of total KM's for that activity type
7. Hours (for every shift "selected" sum of: end shift time – start shift time) for that activity type
8. Percentage of total hours for that activity type

### Shifts summary

Type	Distance in KM	Percentage	Activities	Distance in KM	Percentage	Hours	Percentage
Productive	11.08	100.00%	Trip	11.08	100.00%	00:09:24	50.31%
Unproductive	0.00	0.00%	Logon	0.00	0.00%	00:00:00	0.00%
			Logoff	0.00	0.00%	00:00:00	0.00%
			First movement from logon	0.00	0.00%	00:00:00	0.00%
			Last stop before logoff	0.00	0.00%	00:00:00	0.00%
			No activity selected	0.00	0.00%	00:09:17	49.69%
<b>Total</b>	<b>11.08</b>	<b>100.00%</b>	-	<b>11.08</b>	<b>100.00%</b>	<b>00:18:41</b>	<b>100.00%</b>

## 5.2. Payment summary

The payment summary summarizes all (selected) shifts per payment type. The following columns are displayed in this report:

1. Type
2. Count (of Payments, not trips)
3. Gross sum
4. Percentage
5. Tip
6. Discount

### Payments summary

Type	Count	Gross sum	Tip	Total amount	Percentage
Bill	1	168.00 kr	-	-	33.33%
Cash	2	54.50 kr	-	-	66.67%
<b>Total</b>	<b>3</b>	<b>222.50 kr</b>	<b>0.00 kr</b>	<b>0.00 kr</b>	<b>100.00%</b>

### 5.3. VAT Summary

The last report is the VAT Summary. As the name suggests, it summarises all (selected) layers per VAT percentage. It displays the following columns:

1. VAT
2. Gross
3. Netto
4. VAT Amount
5. Count (of Trips)

#### VAT summary

Percentage	Gross sum	Net Sum	VAT amount	Count
12.00	168.00 kr	150.00 kr	18.00 kr	1
14.00	39.50 kr	34.65 kr	4.85 kr	1
0.00	15.00 kr	15.00 kr	0.00 kr	2
<b>Total</b>	<b>222.50 kr</b>	<b>199.65 kr</b>	<b>22.85 kr</b>	<b>4</b>

### 5.4. Totals for selected Driver(s)

In the 'Shifts' section it's possible to generate different reports. The first one is the totals for selected drivers. This summarizes all (selected) shifts per driver

Columns shown:

1. Driver
2. Driver Identifier
3. Work duration (end shifttime – start shifttime)
4. Distance in KM
5. Not Paid
6. Gross sum
7. Amount (Netto)
8. Driver Income (Netto – Toll – Notpaid)
9. Tip
10. Cash

#### Totals for selected driver(s)

Show every thing

Driver	Driver identifier	Work duration	Distance in KM	Not paid	Gross sum	Amount ⓘ	Driver income	Tip	Cash
Ikzelf	2704	01:21:55	3.72	14.40 kr	236.90 kr	212.28 kr	212.28 kr	-	68.90 kr
7204	7204	00:00:56	0.30	-	1,589.00 kr	1,393.86 kr	1,393.86 kr	-	1,589.00 kr
<b>Total</b>	-	<b>01:22:51</b>	<b>4.02</b>	<b>14.40 kr</b>	<b>1,825.90 kr</b>	<b>1,606.14 kr</b>	<b>1,606.14 kr</b>	<b>0.00 kr</b>	<b>1,657.90 kr</b>

## 5.5. Totals for selected Vehicle(s)

Summarizes all (selected) shifts per vehicle

Columns shown:

1. Vehicle (licenseplate)
2. External Code
3. Work duration (for every shift "selected" sum of: end shifttime – start shifttime)
4. Distance in KM (for every shift "selected" sum of: end shiftodo – start shiftodo)
5. Not Paid
6. Gross sum
7. Amount (Netto)
8. Driver Income (Netto – Toll – Notpaid)
9. Tip
10. Cash

Totals for selected vehicle(s) Show everything

Vehicle	External code	Work duration	Distance in KM	Not paid	Gross sum	Amount 	Driver income	Tip	Cash
ERW22 (22)	P002704	01:21:00	3.36	14.40 kr	1,810.90 kr	1,591.14 kr	1,591.14 kr	-	1,642.90 kr
ERW1200 (12)	P002704	00:00:18	0.00	-	-	0.00 kr	-	-	-
ERWIN4 (20)	P002704	00:01:33	0.67	-	15.00 kr	15.00 kr	15.00 kr	-	15.00 kr
<b>Total</b>	-	01:22:51	4.02	14.40 kr	1,825.90 kr	1,606.14 kr	1,606.14 kr	0.00 kr	1,657.90 kr

## 5.6. Export to PDF and Excel

All the different reports can be easily exported by pressing one of the buttons in the top right hand corner. Want a report in PDF format? Select Export PDF. Want to export to an Excel spreadsheet? Click on Export Excel.

Export PDF

Export Excel